

DATE
11/4/2024

Requisition Form
NASSAU COUNTY
BOARD OF COUNTY COMMISSIONERS

96135 Nassau Place Suite 1
Yulee, FL 32097

VENDOR NAME/ADDRESS
Advanced Roofing, Inc.
1950 NW 22 St
Ft Lauderdale, FL 33311

DEPARTMENT
Facilities Maintenance

REQUESTED BY
A. Johnson / Les Burnsed

Table with 7 columns: Vendor Number, Project Name, Funding Source, Amount Available, Standard PO or Encumber Only, Contract No., Item No., Description, Quantity, Unit Price, Amount, Work Authorization #15. Includes line items 1-7 with descriptions like LABOR, SS24 GA AGED COPPER W-VALLEY, etc.

ORIGINAL - FINANCE
COPY - DEPARTMENT

Shipping \$ 0.00
Total \$ 8,997.91

Department Head

I attest that, to the best of my knowledge, this requisition reflects accurate information, has been reviewed, budgeted for and follows the Nassau County Purchasing Policy. 11/15/2024

Doug Podiak

Office of Management and Budget (signature required if greater than \$1,000.00 for services or if greater than \$5,000 for goods)

I attest that, to the best of my knowledge, funds are available for payment. 11/15/2024

Chris Lacambra

Procurement Director (signature required if greater than \$5,000.00)

I attest that, to the best of my knowledge, this requisition is accurate and necessary and is consistent with the Nassau County Purchasing Policy. 11/15/2024

Ranese Almonte

County Manager (signature required if greater than \$100,000.00)

I attest that, to the best of my knowledge, the appropriate staff have reviewed and approved this Requisition and no other conditions would prevent approval. 11/19/2024

[Signature]

BOCC AP
Clerk: 11/19/2024
Date: _____

NASSAU COUNTY WORK AUTHORIZATION #15

Contract Number:	CM3379
Consultant/Vendor:	Advanced Roofing, Inc.
Consultant/Vendor Contact Name:	Dale Elkins
Consultant/Vendor Contact Phone Number:	(904) 826-3860
Consultant/Vendor Contact Email Address:	DaleE@advancedroofing.com
Project Short Title:	NCSO Administrative Building Roof Repairs
Total Amount of Previous Work Authorizations:	\$139,096.56
Amount of this Work Authorization:	\$8,997.91
New Contract Amount including this Work Authorization:	\$148,094.47
Funding Source:	01076521-546000

This Work Authorization is issued pursuant to the Contract referenced above between Nassau County and the Vendor for the following services:

ARTICLE 1. Description of Services. Vendor shall provide the services as set forth in Exhibit "A", attached hereto and incorporated herein.

ARTICLE 2. Time Schedule. Vendor anticipates the services to be completed no later than sixty (60) days from the issuance of this Work Authorization. The parties agree that this Work Authorization shall be considered as the Notice to Proceed.

ARTICLE 3. Compensation. Vendor shall be compensated for the services in detailed in Exhibit "A", attached hereto and incorporated herein, using rates previously established in the Contract referenced above.


ARTICLE 4. Other Provisions. This Work Authorization shall become a part of the Contract when executed by both parties. Any Work Authorization entered into prior to expiration or termination set forth in the Contract shall continue in effect through the earlier of: (i) the date all of the Services thereunder have been fully completed and accepted by Nassau County, or (ii) until such time as such Work Authorization expires or is terminated in accordance with its terms or is terminated pursuant to Article 2 hereof. Vendor acknowledges that all drawings, data, electronic files and other information required for this Work Authorization has been accepted by Vendor. Specifically, all electronic files have been reviewed and accepted for the purposes of this Work Authorization.

RECOMMENDED AND APPROVED BY:

Department Head/Managing Agent:	<u>Doug Podiak</u>	11/15/2024
		Date
Procurement:	<u>Lanace Helmore</u>	11/15/2024
		Date
Office of Management & Budget:	<u>Chris Lacambra</u>	11/15/2024
		Date
County Attorney:	<u>Denise C. May, Esq., BCS</u>	11/18/2024
	<i>aj</i> Denise C. May	Date

IN WITNESS WHEREOF, the Parties have caused this Work Authorization to be executed by its duly authorized representatives, effective as of the last date below.

NASSAU COUNTY



By: Taco E. Pope, AICP

Its: Designee

Date: 11/19/2024

ADVANCED ROOFING, INC.

BY Jason Carruth

Print Name: Jason Carruth

Title: Vice President

Date: 11/18/2024



Florida's Premiere Commercial Roofing Contractor
Committed to Quality

<p>To: Les Burnsed Nassau County - Sheriff's Office Les Burnsed Nassau County - Sheriff's Office 77151 Citizens Circle Yulee, FL 32097</p>	<p>Job Name: Nassau County - Sheriff's Office - 403705</p> <p>Address: Nassau County - Sheriff's Office/77151 Citizens Circle, Yulee, FL 32097</p>
<p>Date: October 15, 2024</p>	<p>Reference: Nassau Co. contract #CM3379</p>

We are pleased to submit the following proposal for your consideration on the above referenced premises as follows. We agree to provide all labor, material, tools, equipment and proper insurance with excess liability of twelve (12) million dollars.

Nassau County Sheriff's Office Repair Scope

1. Remove 40LF of Ridge from left to right, Save for later
2. Remove 40 LF of Hip on left front of building, Save for later
3. Remove 40 LF Gable Rake on left front of building, Save for later
4. Remove all Ridge metal from the dormer.
5. Remove panels on both sides of valley
6. Remove and save clips
7. Remove all of the valley metal
8. Replace rotten wood up to 5 sheets
9. Install new underlayment at removal area
10. Install new valley metal and off-set cleat at each side of valley
11. Reuse clips to secure existing panels at removal area
12. Reinstall panels
13. Fabricate and install new batten caps at removal area
14. Reinstall all ridge, hip, and gable rake metal. Install new foam closures
15. Crimp batten caps as required on all hip and ridge locations using duck bill seamers
16. Caulk lightning protection ground leads as required across the entire roof

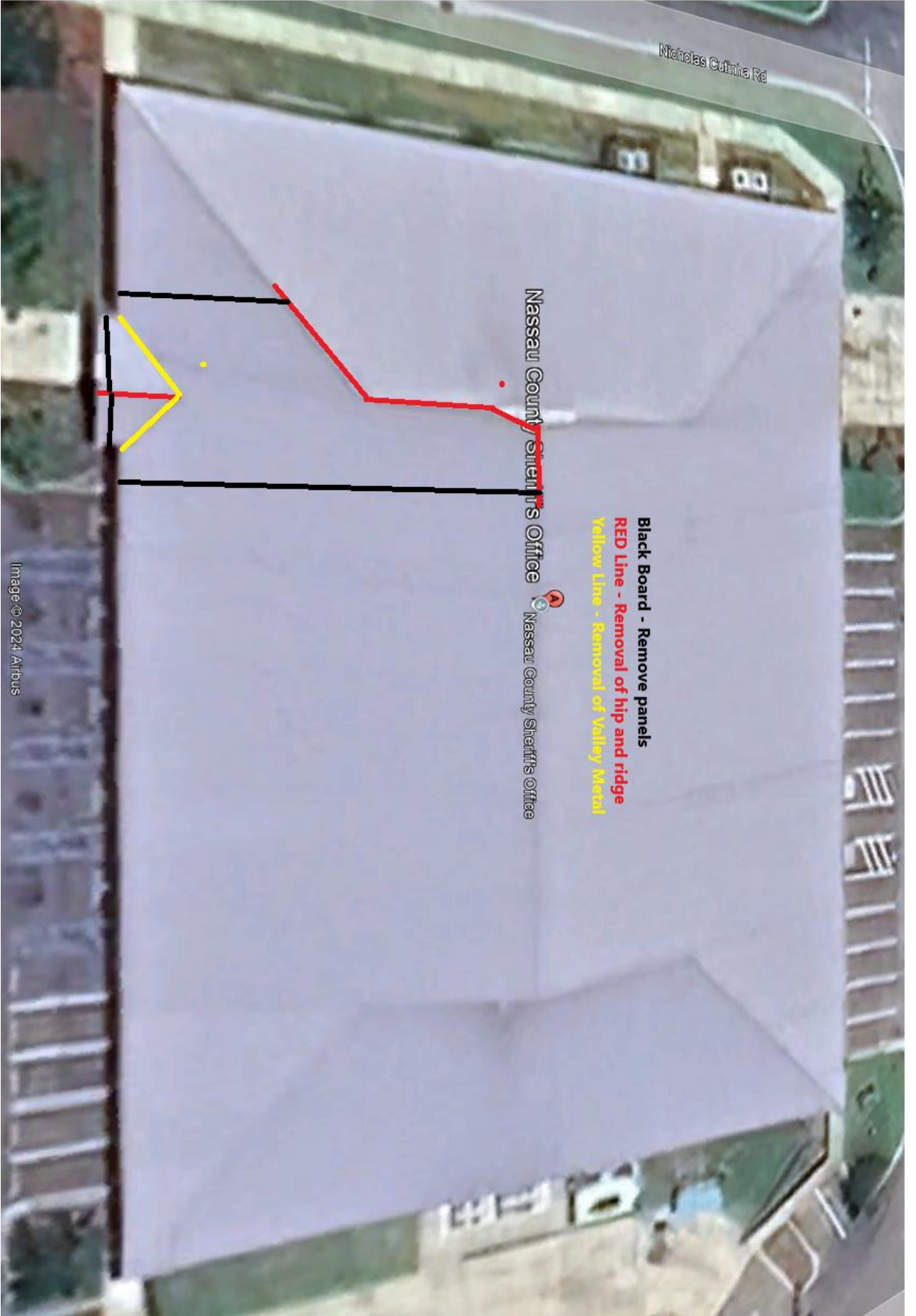
CLARIFICATION & EXCLUSIONS

1. All costs associated with utility line interface with roofing activities are excluded from this proposal. If utilities exist on the roof it is the owner's responsibility to pay for any required utility protection, shutdown, and standby power to allow for ARI to safely execute the project.
2. Recover scope of work contingent upon acceptable moisture survey/bonded uplift test results per local building code requirements.

Please note, the quoted price of any selected alternate shall be deemed added to the contract price. If an alternate requires a Preventative Maintenance Agreement with Advanced Roofing, the cost of the Preventative Maintenance Agreement shall also be deemed added to the contract price.

QUOTATION

FOR THE SUM OF EIGHT THOUSAND NINE HUNDRED NINETY-SEVEN DOLLARS AND NINETY-ONE CENTS	\$8,997.91
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Nicholas Cuffina Rd

Nassau County Sheriff's Office

Nassau County Sheriff's Office

Black Board - Remove panels
RED Line - Removal of hip and ridge
Yellow Line - Removal of Valley Metal

Image © 2024 Airbus

Nassau Co. contract #CM3379

Nassau County Sheriff's Office Roof Repair

Labor breakdown

Labor cost per man per hour is \$65.00

Crew size 8

	Hours	Rate	Labor total
Labor total	113	\$65.00	\$7,345.00

Materials breakdown

Product description	Ord Qty	Ord Un	Unit Price	Net Cost
SS24 GA AGED COPPER W-VALLEY	10	EA	\$ 60.76	\$607.60
SS24 GALVALUME PANEL STARTER	10	EA	\$ 8.47	\$84.70
#10 x 2 PANCAKE TYPE A	5	BAG	\$ 20.66	\$103.30
STAINLESS RIVETS AGED COPPER (100 COUNT)	2	EA	\$ 8.33	\$16.66
FELT NAILS (2000 CT)	1	EA	\$ 23.05	\$23.05
PEEL AND STICK UNDERLAYMENT (2 SQ ROLL)	7	EA	\$ 116.80	\$817.60

Material Total costs **\$1,652.91**

Job cost total **\$8,997.91**



LOCATIONS

TRENTON
LIVE OAK
OCALA
TALLAHASSEE
BROOKSVILLE

DELAND
JACKSONVILLE
WINTER HAVEN
OKEECHOBEE

877-766-3309

TriCountyMetals.com

FOR PAYMENT REMITTANCE

Tri County Metals - Finance
P.O. Box 1120
Trenton, FL 32693

Email: AR@TriCountyMetals.com
Phone: 352-463-0701

We Offer Financing!

Date	Estimate #
11/1/2024	Est709347

Bill To Advanced Roofing, Inc. Jacksonville 4671 Edison Ave. Jacksonville FL 32254 United States	Ship To CPU JA TBD 4255 Dignan St Jacksonville FL 32254 United States Phone (904) 826-3860
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Location	Customer Rep	PO #
Jacksonville Inv	Rael, Doreen	DALE

Ticket Discount	Shipping Code

Item Description	Qty	Units	Price EA	Amount
SS24 GA AGED COPPER W-VALLEY	10	EA	60.76	607.60
SS24 GALVALUME PANEL STARTER	10	EA	8.47	84.70
#10 x 2 PANCAKE TYPE A	5	Bag	20.66	103.30
STAINLESS RIVETS AGED COPPER (100 COUNT)	2		8.33	16.66
FELT NAILS (2000 CT)	1	EA	23.05	23.05
PEEL AND STICK UNDERLAYMENT (2 SQ ROLL)	7	EA	116.80	817.60

Disclaimers: Being a natural product mill finish/unpainted Galvalume® may install with burnishing, smudging and can have uneven weathering discoloration.
For high visibility projects that requires a consistent finish we recommend inquiring about our painted colors selection.
Oil canning, a phenomena that occurs with flat metal products, which appears wavy is a natural occurrence. It is not a defect nor a cause for rejection.
There is NO WARRANTY for steel products installed within 1500' of a saltwater environment. Ask your rep for more details.
By signing below I am authorizing Tri County Metals to have this order cut and I also understand that Tri County Metals will not be responsible for inaccurate lengths, quantities, color or gauge as it pertains to the roof take-off that was done for this estimate. Panels, special ordered items and custom trim cannot be returned. Estimate is good for 30 days.

Signature _____

Subtotal	1,652.91
Tax Total	123.97
Total	\$1,776.88

Certificate Of Completion

Envelope Id: 1217A11A-D811-47F6-9CDA-D6BFC64B3224

Status: Completed

Subject: Advanced Roofing WA#15 CM3379 \$8997.91

Source Envelope:

Document Pages: 7

Signatures: 11

Envelope Originator:

Certificate Pages: 6

Initials: 1

Noami Davis

AutoNav: Enabled

ndavis@nassaucountyfl.com

Envelopeld Stamping: Enabled

IP Address: 50.238.237.26

Time Zone: (UTC-05:00) Eastern Time (US & Canada)

Record Tracking

Status: Original

Holder: Noami Davis

Location: DocuSign

11/15/2024 8:22:45 AM

ndavis@nassaucountyfl.com

Signer Events

Signature

Timestamp

Doug Podiak

dpodiak@nassaucountyfl.com

Facilities Director

Nassau County BOCC

Security Level: Email, Account Authentication (None)

Signature Adoption: Pre-selected Style
Using IP Address: 50.238.237.26

Sent: 11/15/2024 9:01:53 AM

Viewed: 11/15/2024 9:04:19 AM

Signed: 11/15/2024 10:30:50 AM

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

chris lacambra

clacambra@nassaucountyfl.com

OMB Director

Nassau County BOCC

Security Level: Email, Account Authentication (None)

Signature Adoption: Pre-selected Style
Using IP Address: 50.238.237.26

Sent: 11/15/2024 10:30:53 AM

Viewed: 11/15/2024 10:56:45 AM

Signed: 11/15/2024 11:01:03 AM

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Lanaee Gilmore

lgilmore@nassaucountyfl.com

Procurement Director

Nassau County BOCC

Security Level: Email, Account Authentication (None)

Signature Adoption: Pre-selected Style
Using IP Address: 50.238.237.26

Sent: 11/15/2024 11:01:07 AM

Viewed: 11/15/2024 11:03:43 AM

Signed: 11/15/2024 4:10:42 PM

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Jason Carruth

Jasonc@advancedroofing.com

Vp

Advanced Roofing Inc.

Security Level: Email, Account Authentication (None)

Signature Adoption: Pre-selected Style
Using IP Address: 97.68.151.154

Sent: 11/15/2024 4:10:46 PM





Viewed: 11/18/2024 9:22:22 AM


Signed: 11/18/2024 9:22:31 AM

Electronic Record and Signature Disclosure:

Accepted: 11/18/2024 9:22:22 AM

ID: 7773be41-7bd7-486e-9d30-833a47106c27

Signer Events	Signature	Timestamp
<p>Abigail Jorandby ajorandby@nassaucountyfl.com Deputy County Attorney Nassau BOCC Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	<p></p> <p>Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26</p>	<p>Sent: 11/18/2024 9:22:37 AM Viewed: 11/18/2024 10:12:57 AM Signed: 11/18/2024 10:13:05 AM</p>
<p>Denise C. May, Esq., BCS dmay@nassaucountyfl.com County Attorney Nassau County BOCC Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	<p></p> <p>Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26</p>	<p>Sent: 11/18/2024 10:13:08 AM Viewed: 11/18/2024 10:19:48 AM Signed: 11/18/2024 10:20:17 AM</p>
<p>Taco Pope, AICP tpope@nassaucountyfl.com County Manager Nassau County BOCC Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	<p></p> <p>Signature Adoption: Drawn on Device Using IP Address: 50.238.237.26</p>	<p>Sent: 11/18/2024 10:20:21 AM Viewed: 11/19/2024 2:09:56 PM Signed: 11/19/2024 2:10:02 PM</p>
<p>BOCC AP boccap@nassauclerk.com Nassau County Clerk Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	<p></p> <p>Signature Adoption: Uploaded Signature Image Using IP Address: 12.23.69.254</p>	<p>Sent: 11/19/2024 2:10:06 PM Viewed: 11/19/2024 3:35:41 PM Signed: 11/19/2024 3:35:50 PM</p>
<p>Electronic Record and Signature Disclosure: Accepted: 2/4/2021 9:59:11 AM ID: 6238f06a-a4ad-4d45-a7f5-929d04629059</p>		

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
<p>Clerk Services boccclerkservices@nassauclerk.com Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	<p></p>	<p>Sent: 11/19/2024 3:35:54 PM</p>

Carbon Copy Events	Status	Timestamp
Procurement Department procurement@nassaucountyfl.com Security Level: Email, Account Authentication (None)	COPIED	Sent: 11/19/2024 3:35:55 PM
Electronic Record and Signature Disclosure: Not Offered via DocuSign		

Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	11/15/2024 9:01:53 AM
Certified Delivered	Security Checked	11/19/2024 3:35:41 PM
Signing Complete	Security Checked	11/19/2024 3:35:50 PM
Completed	Security Checked	11/19/2024 3:35:55 PM

Payment Events	Status	Timestamps
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Electronic Record and Signature Disclosure
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From time to time, County of Nassau (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

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At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

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Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact County of Nassau:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: bsimmons@nassaucountyfl.com

To advise County of Nassau of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at bsimmons@nassaucountyfl.com and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

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To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to bsimmons@nassaucountyfl.com and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with County of Nassau

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to bsimmons@nassaucountyfl.com and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

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The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to ‘I agree to use electronic records and signatures’ before clicking ‘CONTINUE’ within the DocuSign system.

By selecting the check-box next to ‘I agree to use electronic records and signatures’, you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify County of Nassau as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by County of Nassau during the course of your relationship with County of Nassau.